



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

Policies and Procedures Minutes 09/05/2012

Policies and Procedures Subcommittee, Arlington School Committee

School Committee Room – September 5, 2012 – 5:30 p.m.

APPROVED Minutes

In Attendance:

Subcommittee Members: Judson L. Pierce-Chair

Jeffrey Thielman

Cindy Starks

Superintendent:

Dr. Kathleen Bodie

A motion to approve the subcommittee minutes of 7/16/12 made by Mr. Thielman, seconded by Ms. Starks passed 3-0.

The Subcommittee discussed Mr. Pierce's revised draft of File JC concerning open enrollment and buffer zones as well as guidelines to be called JC-E. Mr. Pierce informed the subcommittee that this has been a work that has been revised using the input from our community as well as the guidance of our administration and fellow School Committee members. The consensus was that the revised drafts would be typed, emailed to the members, voted on at our next subcommittee meeting, and then have a first read at the next regular meeting of the School Committee on September 13th.

The Subcommittee also discussed the facilities planning file. Ms. Starks volunteered to revise it to bring it up to our present projections and that we'll take this up at our next meeting.

The Subcommittee approved an Idling policy and a Green Cleaning policy and will recommend it to the full School Committee on September 13th. Karen Fitzgerald will type these up for the Committee's first read. Some further information is to be received on the Energy Star policy and Ms. Starks volunteered to type that up for our next meeting on the 11th.

Regarding CBI and CBI-E (evaluation of the Superintendent) the Subcommittee voted unanimously to make the following motion to the School Committee on September 13th: "Move that the School Committee adhere to Files CBI and CBI-E for the Superintendent's 2011-2012 review to be completed by the first meeting in November as dictated by our Policy. The Policies and Procedures Subcommittee will develop a revised CBI and CBI-E which will be in accordance with the new teacher evaluation system after a pilot evaluation is conducted between the months of January and June of 2013." The Subcommittee discussed picking a couple of indicators from Standard 1 to pilot the new evaluation and then this will in turn become the pilot for some teachers and some principals. Dr. Bodie informed us that the SC will need to vote by June on whether to adopt or revise the Superintendent evaluation rubrics.

The Subcommittee also discussed the Overarching Goals document. Ms. Starks suggested that the SC should review these overarching goals every few years. Mr. Thielman moved that he would type it into a policy file for our next meeting. Seconded by Ms. Starks. Vote 3-0 in favor of the Motion.

The Subcommittee will meet again to vote JC, JC-E, FA/FB/FBB, ECC, and Overarching Goals on September 11th at 8:00pm.

Mr. Thielman moved to adjourn at 6:20p.m., seconded by Ms. Starks. Motion passed 3-0.